



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/LIB/F/MISCELLANEOUS/2013/526

Date: 04/03/2020

NOTICE INVITING QUOTATION

Sealed quotation are hereby invited affixing non refundable Court fee stamps of Rs.8.25 (Rupees Eight and Twenty Five paise) only from **packers and movers** for shifting of library books from **4th Floor, Admin. Block to New Library Building** in the NLUJAA Campus as per the terms & conditions given below. The quotation will be received at the office of the Registrar, NLUJAA during office hours up to **1:30 PM** on or before **20/03/2020** and will be opened on the same day at **2:00 PM**. The Quotationer or their authorized agents may remain present at the time of opening of the quotations.

Terms and Conditions:

1. The rates should be quoted as shown against the work should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should be subscribed on top as "National Law University and Judicial Academy, Assam".
3. The Quotationer will have to deposit Earnest money of **Rs. 5,000/-** each in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam.
4. The University reserves the right to accept or reject any tender without assigning any reason thereof.
5. Any deviation of terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.
6. Each Firm must have **GST registration, Trade License, Income Tax Clearance certificate, PAN Card**. A copy of the same must be submitted along with the Quotation/Tender.
7. Bills must be submitted along with necessary work order and a copy of challan etc. within seven days from the date of delivery of goods for payment otherwise no payment shall be made.
8. The Contract will be cancelled anytime if the quality of works is not as per standard and the security deposit will be forfeited.
9. The work assigned is to be completed within 7 (seven) days of receiving the work order.
10. Firms/Vendors may visit both the site before submitting quotation. For visit the location contact with the Library, 4th Floor, Admin. Block in the University Campus.

Registrar

Memo No: NLUJAA/LIB/F/MISCELLANEOUS/2013/527-531

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Copy to:

1. DIPRO, Kamrup for information and necessary publicity through FLS and newspaper.
2. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
3. System Administrator, NLUJAA with a request to upload in the University website.
4. Notice Board
5. Office File

Registrar